



MICHIGAN STATE
S O F T B A L L

2024 Spartan Softball Camps

June 10th and 11th – Sparty Summer Elite Camp

June 24th and June 25th – All Skills Camps

July 15th – MSU Elite 40 Camp

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The Michigan State Softball Program offers four separate camps each summer that will allow for premier instruction to be given to all those who register. Below you will find information on the 2024 Summer Camps.

June 10th-11th Spartan Elite Camp

(13-18 yr. old's + Junior college and any athlete in the NCAA portal)

(Check in Secchia Stadium **Day 1:** 4:30pm; **Day 2:** 8:30am) **5:00p-8:00p & 10:00a-5:00p \$300**

This camp is intended for students that have finished 7th grade and up, attempting to get recruited to play collegiate softball. At this camp, there is an expectation of high-level ability, and it is recommended that each student athlete registering for this camp has at least 3-4 years of travel ball experience. This camp will include instruction that comes at an elite level that assumes many foundational skills have already been developed to a proficient level. This camp will include drills and metric gathering for evaluation. Student athletes registering for this camp will also be split into teams to scrimmage against each other.

June 24th – June 25th All Skills Camp *(5-12 yr. old's)*

(Check in Secchia Stadium 9:30-9:50am) **10:00a-4:00p \$300 (Half Day options for 1st-3rd graders from 10:00a-12:00p - \$150)**

This camp is intended for student athletes that want to focus on learning all skills related to softball. There is no recommended skill level for this camp and instruction will be provided at a foundational level for all athletes in attendance. This camp will focus on the basics of the game of softball while trying to incorporate new skills learned in a scrimmage setting against other athletes in this camp and learning more about the game and loving the game of softball. There will be a half day option for athletes in 1st-3rd grade and a full day option for athletes in 4th-7th grade.

July 15th MSU Elite 40 Camp

(14-18 yr. old's + Junior college and any athlete in the NCAA portal)

(Check in Secchia Stadium 4:30pm) **5:00p-8:00p \$125**

This camp is intended for elite level student athletes that are heavily invested in their recruiting process to play collegiate softball. This camp will be heavily limited and only a few spots will be available, and it is expected that each athlete registering for this camp be able to perform at an extremely high level with proficiency in all foundational skills related to softball. This camp will provide an opportunity for athletes to receive elite level coaching from elite coaches and athletes at the collegiate softball level.

August 9th Spartan Elite Pitching Camp – Pitcher's Only

(13-18 yr. old's + Junior college and any athlete in the NCAA portal)

(Check in at Secchia Stadium 5:00p) **5:30p-8:30p \$175**

This camp is intended for PITCHERS ONLY that have finished 7th grade and older to participate in different pitching drills and gathering pitching related metrics. It is expected and recommended that foundational pitching skills are proficient as many student athletes participating are attempting to get recruited to play collegiate softball. These pitchers will also be throwing to live hitters for a portion of this camp. Hitters will also be expected to hit against higher level pitching to create good competition between pitchers and hitters.

August 9th Spartan Elite Pitching Camp – Hitters Only

(13-18 yr. old's + Junior college and any athlete in the NCAA portal)

(Check in at Secchia Stadium 5:00p) **5:30p-8:30p \$100**

This camp is intended for HITTERS ONLY that have finished 7th grade and older to participate in hitting live off skilled pitchers.

August 10th Go Green Elite Camp

(13-18 yr. old's + Junior college and any athlete in the NCAA portal)

(Check in at Secchia Stadium 8:30a) **9:00a-4:00p \$225**

This camp is intended for students that have finished 7th grade and up attempting to get recruited to play collegiate softball. At this camp, there is an expectation of high-level ability, and it is recommended that each student athlete registering for this camp has at least 3-4 years of travel ball experience. This camp will include instruction that comes at an elite level that assumes many foundational skills have already been developed to a proficient level. This camp will include drills and metric gathering for evaluation. Student athletes registering for this camp will also be split into teams to scrimmage against each other.

*****All campers must bring their own lunch and the following equipment - tennis shoes, softball cleats, catching gear (if applicable) glove, batting gloves, bat, helmet, and sunscreen. We have limited gear for the campers to borrow if they don't have some of the items listed above.**

*****T-Shirts and other merchandise will be available for purchase at each camp. Cash is strongly preferred as a method of payment.**

Camp Staff

Co-Camp Director: Justin Rickert

Director of Operations – Michigan State University Softball

Email: rickert@ath.msu.edu

Phone: 724-712-5890 (text or call)

www.msuspartans.com

Co-Camp Director: Destini England

Assistant Coach – Michigan State University Softball

Email: englan41@msu.edu

www.msuspartans.com

Camp staff will include MSU head coaches, assistant coaches, and current and former MSU softball players. Camp will take place at the Secchia Softball Stadium as well as the Indoor Hitting & Pitching facility located behind Jenison Fieldhouse (223 Kalamazoo St East Lansing, MI 48824).

Refund Policy Campers unable to attend camp are entitled to a refund. A \$55 administrative fee (only \$30 if you enrolled online) will be deducted from all refunds, regardless of the reason. Refund requests must be submitted in writing PRIOR to the first day of the camp session in which the camper was originally enrolled. No refunds for any reason (i.e. injury, illness) will be given once a camper is on campus.

fax: 517-355-6891

email: msucamps@msu.edu

More camp information can be found at www.sportcamps.msu.edu

Or contact the Camp Office at 517-432-1029.

Statement for Disability Inclusion

Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Accommodations for persons with disabilities may be

requested by contacting Jacquie Joseph. More information is available at <https://www.rcpd.msu.edu/services/accommodations>.

Program Rules

Participants must abide by all University regulations. Participants that violate University regulations may be removed from the program for violation of such rules.

- The possession or use of alcohol, tobacco, drugs, fireworks, guns, and other weapons is prohibited.
- Violence of any kind will not be tolerated.
- Theft of property, regardless of the owner, will not be tolerated.
- Sexual harassment, sexual abuse, and other sexually inappropriate conduct will not be tolerated.
 - The full policy on Relationship Violence and Sexual Misconduct can be accessed at <https://www.hr.msu.edu/documents/uwidepolproc/RVSMPolicy.pdf>.
- Any violation of the University Anti-Discrimination Policy will not be tolerated.
 - See the handbook section on the MSU Anti-Discrimination Policy for more information.
- Hazing and bullying (including, but not limited to physical, verbal, or cyber-bullying) will not be tolerated.
- Misuse or damage of University property is prohibited. Participants may be financially responsible for damage or misuse of University property.
- Michigan State University prohibits the inappropriate use of cameras, imaging, and other digital recording devices, including camera, imaging, and other digital recording applications on smart phones and mobile devices, in showers, restrooms, locker rooms, and other areas where privacy is expected by participants.
- Participants may not leave the designated camp facilities without notifying the program director.

Information about MSU Policies related to Title IX

The MSU [Anti-Discrimination Policy](#) and [Relationship Violence and Sexual Misconduct Policy](#) apply to all MSU students, employees, or third-party community members, including Youth Program participants.

Consistent with Title IX, MSU's Relationship Violence and Sexual Misconduct Policy and Anti-Discrimination Policy expressly prohibit discrimination on the basis of sex. The Relationship Violence and Sexual Misconduct Policy provides a procedure for reporting and resolving

complaints of sex discrimination (including sexual harassment and sexual assault), which applies to youth program participants.

What is Title IX?

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in any education program or activity that receives federal funding.

Discrimination on the basis of sex includes:

- ◆ Excluding, separating, denying benefits to, or otherwise treating a person differently on the basis of sex
- ◆ Sexual harassment
- ◆ Sexual assault

MSU Title IX Coordinator

MSU's Title IX Coordinator oversees the University's compliance with Title IX, including its complaint procedures, and is available to meet with youth program participants about matters involving sex discrimination.

Robert Kent

Interim Associate Vice President and Title IX Coordinator

Office for Civil Rights and Title IX Education and Compliance

Olds Hall, 408 West Circle Drive, Suite 105

East Lansing, MI 48824

Phone: (517) 353-3922

Website: civilrights.msu.edu

Reporting Procedures and Resources

All individuals are encouraged to promptly report possible violations of MSU's Anti-Discrimination Policy and Relationship Violence and Sexual Misconduct Policy to MSU's Office of Institutional Equity (OIE), law enforcement, or both. OIE is responsible for receiving and processing complaints of sex discrimination (including sexual harassment, sexual assault and sexual violence), which may involve an investigation. If a person is unsure about reporting and would like assistance in understanding the options, they may contact a Confidential Resource. A list of these resources is available at <https://poe.msu.edu/resources/survivor-resources.html>. A list of these resources specifically available for youth is available at <https://youthprograms.msu.edu/reporting/index.html>.

Report to the Office of Institutional Equity (OIE) by completing the online Public Incident Reporting Form or by calling, emailing, or visiting the OIE office.

Address: 408 W. Circle Dr., Suite 4, Olds Hall, East Lansing, MI 48824

Phone: 517-353-3922

E-mail: ois@msu.edu

Online reporting: [Public Incident Reporting Form](#)

Contact the MSU Police (or your local law enforcement) for assistance in filing a criminal complaint and preserving physical evidence

MSU Police Department

Address: 1120 Red Cedar Rd., East Lansing, MI 48824

Emergencies: call 9-1-1

Non-Emergency Line: 517-355-2221

Michigan State University Anti-Discrimination Policy

- The University Anti-Discrimination Policy (ADP) states expectations for institutional and individual conduct. A detailed description of the ADP can be found at https://hr.msu.edu/policies-procedures/university-wide/ADP_policy.html.
- The ADP User's Manual provides further discussion of the definitions of behaviors prohibited by the ADP as well as the relationship between the First Amendment and complaints of harassment/discrimination; the ADP User's Manual can be found at <https://ois.msu.edu/assets/documents/adp-users-manual---updated-15.07.24.pdf>.
- Protocol for addressing Bias Incidents, Acts of Prohibited Discrimination/Harassment, and Hate Crimes can be found at <https://ois.msu.edu/assets/documents/bias-incident-reporting-protocols-17.08.01.pdf>.

Procedures for Responding to Behaviors that Violate Policies

If a youth participant is involved with an incident that violates University and/or program policy, program staff will speak with everyone involved to gain understanding of what occurred and will contact listed parent(s), guardian(s), and/or other emergency contact(s) of both the participants responsible for the policy violation and the participants directly affected by the incident. In the instance that participants have violated University and program policies, program staff will connect with the appropriate MSU supervisors and/or authorities to determine the best course of action to resolve the situation, including whether the

participant(s) responsible for the policy violation must be removed from the program. If it has been determined that a participant's behavior violates University and/or program policies and requires early dismissal from the program, program staff will make contact with the participant's approved adult contacts, and the parent(s), guardian(s), or emergency contact(s) must pick-up the participant immediately.

If it is suspected that a crime may have occurred, program staff will immediately stop investigating, contact MSU Police, and follow the lead of MSU Police investigators. Should police or emergency response professionals need to make contact with a participant, program staff will make every reasonable attempt to notify the appropriate parent(s), guardian(s), and/or other emergency contact(s) as immediately as possible.

If an allegation of inappropriate conduct including but not limited to abuse, neglect, assault, harassment, sexual assault, sexual abuse, sexual harassment, child pornography, furnishing alcohol, drugs, and/or sexual materials to a minor, and violations of the University's anti-discrimination policy is made against an adult participating in a youth program, including program staff/volunteers, the accused adult will be removed from any further participation in MSU youth programs and activities covered by the MSU Operational Requirements for Conducting University Youth Programs until such allegation has been satisfactorily resolved. Adults may not retaliate against minors, families, parents, guardians, and staff/volunteers who report allegations of inappropriate conduct.

Procedures for Early Dismissal

In the instance that a participant needs to leave either temporarily (i.e.: for an appointment, family event, etc.) or permanently prior to the end of the program, the participant's authorized parent(s), guardian(s), or other emergency contact(s) must complete the Pick-up/Drop-off/Commuter Form and return it to Jacquie Joseph. When the participant is picked up from the program, our staff will ask for a photo ID to verify the identity of the adult attempting to pick up the participant. Program staff will only permit participants to be released to individuals who have been authorized by the parent(s)/guardian(s). In the event that an unauthorized adult attempts to pick up the participant, program staff will make contact with the authorized parent(s), guardian(s), and/or emergency contact(s). In the instance of protecting the safety of all youth participants, local authorities will be contacted if it is deemed necessary by program staff.

In the instance of an emergency or if it has been determined that a participant's behavior violates University and/or program policies and requires early dismissal from the program, program staff will make contact with the participant's approved adult contacts, and the participant's parent(s), guardian(s), or emergency contact(s) must pick up the participant immediately.

Procedures for Emergency Situations

The MSU Alert System for emergencies sends out notifications via email, text message, and prerecorded phone call. If you would like to receive SMS text messages on your cell phone, you can register your phone information by logging in to our system and adding your number, at <http://alert.msu.edu/>.

In case of a weather related emergency, (severe thunderstorm warning or tornado warning), everyone should seek shelter in an interior hallway in the basement or ground level of a building, or in the lowest level of a parking ramp away from windows.

In case of other emergencies on campus (accident, medical emergency, suspicious activity, presence of a firearm), the best course of action is to call 911 immediately.

If a “Secure in Place” action is advised (for active violence), you should:

- Lock doors of the room you are in (Main doors of building will also be locked.)
- Close blinds and turn off lights.
- Find a well-hidden and protected area to hide using objects in the room to barricade with or hide behind.
- Wait for the “All Clear” from the MSU Alert System before leaving your secure location.

Notification Procedures for Emergency Situations

In the instance of a medical or behavioral incident or emergency, program staff will contact the participant’s parent(s), guardian(s), or other emergency contact(s). Program staff will call all listed phone numbers on file until contact is made with at least one of the adults listed on the participant’s registration materials. If emergency responders need to make contact with the participant, program staff will make every reasonable attempt to notify parent(s), guardian(s), and/or other emergency contact(s) as immediately as possible.

Program staff will communicate with participants’ and chaperones’ emergency contacts if an emergency involving either or both parties occur. In the instance that an immediate emergency occurs, program staff may be unable to reach a parent, guardian, or emergency contact to consent for emergency care. If this is the case, the signed medical treatment authorization form gives program staff consent to contact emergency services. In medical emergencies, a staff member will contact local emergency responders, who will determine the best plan for treatment and will continue to attempt to contact the parent/guardian.

Guidelines for Contacting Your Participant during Michigan State Softball Camps

In the instance that a parent, guardian, or emergency contact listed on file as an approved adult needs to contact their youth participant, please contact Jacquie Joseph at the phone number listed above. Please understand that in the interest of safety for all participants, program staff will not be able to discuss information about a participant or facilitate contact with an individual who is not listed on file as an approved adult without written authorization from the participant's authorized adult contacts.

Concussion Form and Information

PARENT & ATHLETE CONCUSSION INFORMATION SHEET



WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious.

WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury.

If an athlete reports one or more symptoms of concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of play the day of the injury. The athlete should only return to play with permission from a health care professional experienced in evaluating for concussion.

DID YOU KNOW?

- Most concussions occur without loss of consciousness.
- Athletes who have, at any point in their lives, had a concussion have an increased risk for another concussion.
- Young children and teens are more likely to get a concussion and take longer to recover than adults.

SYMPTOMS REPORTED BY ATHLETE:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Just not "feeling right" or is "feeling down"

SIGNS OBSERVED BY COACHING STAFF:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Can't recall events prior to hit or fall
- Can't recall events after hit or fall



▶ **"IT'S BETTER TO MISS ONE GAME THAN THE WHOLE SEASON"**

CONCUSSION DANGER SIGNS

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. An athlete should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people or places
- Becomes increasingly confused, restless, or agitated
- Has unusual behavior
- Loses consciousness (even a brief loss of consciousness should be taken seriously)

WHAT SHOULD YOU DO IF YOU THINK YOUR ATHLETE HAS A CONCUSSION?

1. If you suspect that an athlete has a concussion, remove the athlete from play and seek medical attention. Do not try to judge the severity of the injury yourself. Keep the athlete out of play the day of the injury and until a health care professional, experienced in evaluating for concussion, says s/he is symptom-free and it's OK to return to play.
2. Rest is key to helping an athlete recover from a concussion. Exercising or activities that involve a lot of concentration, such as studying, working on the computer, and playing video games, may cause concussion symptoms to reappear or get worse. After a concussion, returning to sports and school is a gradual process that should be carefully managed and monitored by a health care professional.
3. Remember: Concussions affect people differently. While most athletes with a concussion recover quickly and fully, some will have symptoms that last for days, or even weeks. A more serious concussion can last for months or longer.

WHY SHOULD AN ATHLETE REPORT THEIR SYMPTOMS?

If an athlete has a concussion, his/her brain needs time to heal. While an athlete's brain is still healing, s/he is much more likely to have another concussion. Repeat concussions can increase the time it takes to recover. In rare cases, repeat concussions in young athletes can result in brain swelling or permanent damage to their brain. They can even be fatal.

STUDENT-ATHLETE NAME PRINTED

STUDENT-ATHLETE NAME SIGNED

DATE

PARENT OR GUARDIAN NAME PRINTED

PARENT OR GUARDIAN NAME SIGNED

DATE

JOIN THE CONVERSATION  www.facebook.com/CDCHeadsUp



TO LEARN MORE GO TO WWW.CDC.GOV/CONCUSSION

Content Source: CDC's Heads Up Program. Created through a grant to the CDC Foundation from the National Operating Committee on Standards for Athletic Equipment (NOCSAE).

MICHIGAN STATE SPORTS CAMPS

MEDICAL TREATMENT AUTHORIZATION FORM

Participant's Name _____ DOB ___/___/___

What Sport _____ Date of Camp _____

Participants are automatically enrolled in MSU's accident insurance plan. Eligible covered expenses will be paid only if they are in excess of other valid and collectible insurance.

- 1. List any medical conditions that camp personnel should be aware of (use additional pages of necessary):

- 2. List any medications currently taking:

- 3. List any allergies:

In case of emergency please contact:

Name _____

Daytime Telephone _____

Evening Telephone _____

Name of Medical Insurance Company _____

Company Telephone _____

Name of Policy Insurance Policy Holder _____

Date of Birth of Policy Holder _____

Insurance Policy #(s) _____

Group Number (if applicable) _____

_____, as parent or legal guardian of the participant named above, authorizes MSU to seek medical and/or surgical treatment which is reasonably necessary to care for the participant. I further authorize the medical facility that treats the participant to release all information needed to complete insurance claims. I acknowledge my responsibility to pay all costs associated with the participant's medical care and authorize all insurance payments, if any, to be made directly to the medical facility.

Signature (Parent or Guardian) _____

Date _____

Michigan State University Youth Programs

MICHIGAN STATE
SPORTS * CAMP

Parent/Guardian Consent Form

I grant permission for (Print Participant's Name) _____
to participate in all educational, physical and social activities of the following MSU Sport Camp (Please write in Sport and
Camp Date of camp) _____.

I understand that sessions may entail field trips and/or campus facility tours. I also understand that participants may
engage in athletic or other recreational activities that have special risks. I also understand that my child has occupied a
camp spot and therefore, once camp has begun there will be no refunds for any reason, including injury or illness.

I have read the session descriptions and approve of my child's selections. I accept any risks associates with the assigned
sessions and selected recreational activities.

I understand that my child has a role to play in regards to his or her safety and security. I will speak with my child about
the need to honor safety rules and to behave responsibly.

(PLEASE PRINT)

Parent or Legal Guardian: _____

Signature: _____

Date: _____

Michigan State University Youth Programs

MICHIGAN STATE
SPORTS * CAMP

Pick-up, Drop-off, and Commuter Permission Form

This form must be completed prior to the start of the MSU youth program by the parent/guardian listed as the youth participant's emergency contact for the following instances:

- The participant's parents/guardians wish for the participant to be excused from the program prior to its scheduled conclusion
- The participant's parents/guardians have arranged for the participant to be temporarily checked out of the program for another event (scheduled family gathering, medical appointment, dining off-site with a family member, etc.)
- The participant's parents/guardians have arranged for a specified adult other than the participants parents/guardians to take responsibility for the participant during the youth program's drop-off process
- The participant's parents/guardians have arranged for a specified adult other than the participants parents/guardians to take responsibility for the participant during the youth program's pick-up process
- The participant's parents/guardians authorize the participant to commute independently to and from the specified youth program

PARTICIPANT'S NAME: _____

PROGRAM NAME: _____

Permission for Early/Alternative Release

I, _____, parent/guardian of _____, grant permission to the Michigan State University Youth Program faculty/ staff/ volunteers to release responsibility for my youth participant to the following individuals only, during the specified dates and times of the MSU Youth Program.

First Name	Last Name	Relationship to Participant	Phone Number	Date/Time of Release	Date/Time of Return

Permission for Youth Participant to Commute Independently

I, _____, parent/guardian of _____, permit the youth program participant to commute independently to and from the specified youth program.

Authorization Signature

By signing below, I acknowledge that MSU will not be responsible for the participant after the participant is excused in the one of the above ways. I also understand that the participant will not be released to any persons other than those listed above.

Parent/Guardian Signature: _____ Date of Signature: _____

Parent/Guardian Work Phone: _____ Parent/Guardian Cell Phone: _____

Parent/Guardian E-mail: _____

MICHIGAN STATE UNIVERSITY MEDIA RELEASE FORM

Participants in MSU-sponsored programs and activities may be photographed and videotaped for use in MSU promotional and educational materials. The participants are not identified by name in the materials.

I authorize MSU to record the image and voice of the subject named below and I give MSU, and all those acting with MSU's approval, all rights to use these images and voice recordings. I understand that such images and/or recordings may be used for educational and promotional purposes. This authority extends to all conventional and electronic media, including the Internet and any future media, and to any printed material.

I understand and agree that these images and recordings may be duplicated, distributed with or without charge, and/or altered in any manner without compensation or liability, in perpetuity.

Print subject's name: _____

Signature of Parent/Guardian of minor participant or of participant aged 18 and up:

_____ Date: _____

_____ Date: _____



PARENT/GUARDIAN GUIDE

FOR SUMMER SPORTS CAMPS AT MICHIGAN STATE UNIVERSITY

Welcome to Michigan State University! Our staff is focused on the welfare of our campers and will work to provide an environment that is comfortable, clean, fun and, most importantly, safe and secure. Our Sports Camp Assistants (SCAs), similar to Resident Assistants, are live-in staff members, available 24 hours a day. They are trained to handle hall security, emergency situations, daily operating procedures and social/recreational programs for 2019 Summer Sports Camps. SCAs will provide supervision and guidance to your campers while they are away from home at MSU.

Safety, Security and Visitors

Summer Sports Camp staff members are on duty every night from 5 p.m. to 8 a.m. All visitors are required to check in at the main, front door entrance of the residence hall to obtain an official Sports Camp Visitor's Pass. Visitors of the opposite sex are not permitted in campers' living areas, including the hallways, with the exception of move-in and move-out. As a security measure, SCAs will be monitoring the residence halls and will be on the lookout for any unregistered visitors or suspicious activities. Anyone remaining in the building after closing hours without proper permission will be escorted out of the building and will be considered to be trespassing. Visitors must be accompanied by a full-time staff member at all times when they are in the residence hall.

Leave Your Camper a Message

In the event of an emergency, you can leave your camper a phone message by calling their residence hall's Service Center. The message will be taken by the Service Center representative who will immediately call the coach/coordinator of the respective camp with the message for the camper to report to the service desk as soon as possible to retrieve the message.

South Case Hall Service Center: 517-355-6968

North Case Hall Service Center: 517-355-7250

East Wilson Hall Service Center: 517-353-0300

West Wilson Hall Service Center: 517-353-0602

Keep Personal Property Safe

Campers should keep their residence hall rooms locked at all times to prevent theft. MSU Police will be contacted in the event of personal property theft. MSU is not responsible for lost or stolen personal property.

Sign-out Procedure

For the safety and security of your camper, parents/guardians planning to take their camper or have someone else take their camper out of the residence hall at any time during camp must complete a Permission to Leave Form at check-in. Only those listed on the form have permission to sign campers out during camp.

To sign a camper out, report to the Service Center of your camper's residence hall and present a driver's license for identity verification. Please note that campers are discouraged from missing any part of their daily scheduled events, and all campers must be back to their residence hall by 10 p.m.

Lost and Found

During sports camp, all lost and found items will be held at the residence hall Service Centers. After camp is complete, lost and found items will be turned in to the MSU Police Department. Please contact a Service Center listed to the left to inquire about lost items.

Medical Emergency Information

Residence Education and Housing Services (REHS) Sports Camp staff are not medical professionals and cannot diagnose or treat any reported injuries or illnesses or administer any medications. In the event of an emergency, staff members are instructed to call 911 immediately. All campers are required to complete a medical form prior to check-in and upon registration.

Reporting Protocols

Sports Camp staff, SCAs, volunteers and other individuals associated with the program must adhere to university protocols for reporting child abuse, sexual assault and child pornography. Reporting requirements for university employees and volunteers can be found at hr.msu.edu/policies-procedures/university-wide/reporting_protocols.html.

Regulations and Disciplinary Action

Summer Sports Camp regulations have been established to maximize learning and fun in a safe environment without infringing on the rights of others.

Verbal Warnings may be administered by any member of the camp staff when campers demonstrate unacceptable behavior deemed hazardous to the individual or others.

Disciplinary Action may be taken by senior camp staff and may include the inability to participate in evening residence hall programming.

Residential Dismissal will be decided by a full-time REHS employee in consultation with the camp coach after gathering relevant facts and talking with all involved parties. In the event a camper is dismissed, parents/guardians will be contacted and are expected to make immediate arrangements for their camper's transportation home.

**The MSU Athletic Department and sports camp coaches will be notified in the event of disciplinary action.*



The following may result in a verbal warning and/or disciplinary action:

- Excessive noise or horseplay in the residence hall
- Removal of food from the dining hall
- Playing in or using sporting equipment in the hallways

The following may result in a verbal warning and/or room charges:

- Removal of glassware, utensils and other materials from the dining hall
- Removal of window screens

The following may result in disciplinary action and/or residential dismissal:

- Presence of campers of the opposite sex in the residential area
- Smoking in the residence hall
- Gambling
- Use of any fire hazard materials (e.g. candles, incense)
- Use of electrical appliances other than radios, stereos, televisions, refrigerators and personal grooming devices
- Use of cameras and other digital recording devices in showers, restrooms, locker rooms and other areas where privacy is expected by participants.
- Harassment of other campers or staff, including hazing, bullying or cyber-bullying
- Violation of federal, state and local laws
- Possession and/or consumption of alcohol, illegal drugs, fireworks, weapons on and off campus
- Verbal and physical intimidation or conduct (fighting)
- Sexual harassment, sexual abuse or other sexually inappropriate conduct
- Tampering with fire alarms or safety or security equipment
- Malicious damage of university or personal property: residential dismissal and financial restitution
- Theft of personal property or university property
- Setting fires

Sports Camp Program Rules:

- Participants are prohibited from the possession or use of alcohol, tobacco, drugs, fireworks, guns or other weapons.
- No violence of any kind will be tolerated.
- Sexual harassment, sexual abuse and other sexually inappropriate conduct will not be tolerated.
- Harassment in violation of the University Anti-Discrimination Policy will not be tolerated.
- Hazing and bullying (physical, verbal or cyber-bullying) will not be tolerated.
- Misuse or damage to university property is prohibited, and participants may be financially responsible for such actions.
- Cameras and other digital recording devices are prohibited in showers, restrooms, locker rooms and other areas where privacy is expected by participants.

Charges

Campers should not rearrange the furnishings in their rooms and will be charged if staff is required to return furnishings to their original arrangements. Rooms are inspected before participants arrive and again after they depart. Any damage, other than normal wear, will result in a charge, equally divided among the room occupants.

All campers must check out of their residence hall at the end of sports camp. All linen, conference cards and room keys must be returned to the Service Center at check-out. Campers will be charged for lost linens, cards or keys.

Additional Information

Campers are advised not to bring a car or motorcycle to the campus.

Campers are required to return to their assigned residence hall by 9:30 p.m. daily and to their assigned room by 10 p.m. daily.

Violations of federal/state laws will result in dismissal from the program and police involvement.

For questions, please contact:

South Case Hall Service Center: 517-355-6968

North Case Hall Service Center: 517-355-7250

East Wilson Hall Service Center: 517-353-0300

West Wilson Hall Service Center: 517-353-0602

Office Hours: Monday-Friday, 8 a.m.-5 p.m.



**UNIVERSITY
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Residence Education
and Housing Services
Residential and Hospitality Services

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